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MUNICIPAL 2000 SPONSORSHIP PROGRAM

1999 Single Municipality Grant Application Form

The MUNICIPAL 2000 SPONSORSHIP PROGRAM
is a CONDITIONAL GRANT PROGRAM.
Please review the enclosed program guidelines to confirm that your municipality and your project are eligible, and that other program conditions can be met, **BEFORE** filling out this application form.

Return Completed Form To:

Alberta Municipal Affairs
Municipal Services Branch
Grants and Administration Unit
17th Floor - 10155 102 Street Edmonton AB T5J 4L4

Alberta
MUNICIPAL AFFAIRS

1999 Single Municipality Grant Application

NAME AND MAILING ADDRESS OF MUNICIPALITY
_____
_____
_____

FOR OFFICE USE ONLY
Municipal Code
Application Number

- **DO NOT USE** this application form to apply for funding for an **INTER-MUNICIPAL PROJECT.** If you need a copy of the 1999 Inter-Municipal Project Grant Application Form, call the Municipal Services Branch at (780) 427-2225.

PART 1 - GENERAL REQUIREMENTS *(This section must be filled in by **ALL** applicants)*

If you have any questions about how to complete Part 1 of this form, see Part 1 of the Program Guidelines

1(a) Name of Proposed Project: _____

1(b) Project Description: *(Briefly describe what is to be done, what the project will accomplish, how much it will cost, and when it will be completed. Attach an additional sheet if necessary)*

_____

_____

_____

_____

1(c) What type of grant are you applying for? *(Check one box only)*

☐ A basic grant for **your municipality only**.

☐ An enhanced grant for **your municipality only**.

1(d) Grant amount requested: $_____

Some municipalities are eligible to participate in more than one project in 1999.

(This is explained in Part 1 of the Program Guidelines)

1(e) Is this the only project your municipality is applying for or planning to contribute to in 1999? ☐ Yes ☐ No

If **Yes**, go directly to **Part 2**.
If **No**, answer the questions below:

1(f) How many projects is your municipality applying for or planning to contribute to? _____

(If this number exceeds the maximum allowed in Part 1 of the Program Guidelines, this application will be returned for clarification)

1(g) If your answer to question 1(e) is **No**, what proportion of your municipality's grant eligibility is allocated to this project? _____ **%**

*Contributing to more than one project means allocating your municipality's grant eligibility among different projects **by population**.*
(This is explained in Part 1 of the Program Guidelines)

PART 2 - GRANT ELIGIBILITY *(This section must be filled in by **ALL** applicants)*

If you have any questions about how to complete Part 2 of this form, see Part 2 of the Program Guidelines

2(a) Purpose of the Project *(check appropriate box or boxes)*:

- ☐ Improve Municipal Governance or Administration
- ☐ Enhance Municipal Services or Service Delivery
- ☐ Increase Inter-Municipal Co-operation

2(b) Will any of the funds be used towards the municipal share of a provincial-municipal cost shared program or project? ☐ Yes ☐ No If Yes, the project is **ineligible**.

2(c) Will any of the funds be used to pay for work done or materials obtained before the conditional grant agreement is signed by the Minister? ☐ Yes ☐ No If Yes, the project is **ineligible**.

2(d) Will this project be completed by July 2000? ☐ Yes ☐ No If No, the project is **ineligible**.

- If you are applying for a **basic grant, go directly to Part 4** of this application form.
- If you are applying for an **enhanced grant, go to Part 3** of this application form.

PART 3 - APPLICATION FOR ENHANCED FUNDING

*(Fill in this section **only** if you are applying for enhanced grant funding - your replies will be evaluated)*

If you have any questions about how to complete Part 3 of this form, see Part 3 of the Program Guidelines

3(a) Attach a copy of both the **project budget** and the **implementation schedule**.

3(b) Answer the following questions on a separate sheet(s):

(i) What are the needs, problems, or desired areas of improvement in the community that the project will address?

(ii) What benefits will the project provide to your municipality?

(iii) What are the success measurements of the project?

(iv) Who are the key stakeholders or affected parties, and how will the project affect them?

(v) What are the major risk factors or barriers to timely implementation?

(vi) Will the project provide benefits to other municipalities? If so, how will this occur?

(vii) Will this project represent or lead to improvements in your administrative or service delivery practices? If so, what are these improvements?

(viii) Does your project have any innovative features? If so, what are they and how do you think they will be beneficial?

PART 3 - APPLICATION FOR ENHANCED FUNDING *(Continued)*

3(c) If your project is approved for partial funding only, is your municipality prepared to implement all or part of the project you described in question 1(b)?

☐ Yes ☐ No

If **No,** you will not receive any funding.

If **Yes**, identify which part of the project your municipality would be prepared to implement with reduced funding. *(Attach an additional sheet if necessary)*

_____

_____

_____

_____

_____

_____

PART 4 - CERTIFICATION *(This section must be filled in by **ALL** applicants)*

We are prepared to enter into a Conditional Grant Agreement with the Province if this application is approved.

_____ _____

Signature of Chief Administrative Officer Print Name

_____ _____ _____

Telephone Number Facsimile Number Date

PART 5 - CHECKLIST

Before mailing this application, please ensure you have:

- signed the application form
- included all attachments
- answered all questions required for the type of grant you are applying for.

If your application is for a **basic grant** for your municipality only, **Parts 1, 2, and 4** of this application form must all be filled out.

If your application is for an **enhanced grant** for your municipality only, **Parts 1, 2, 3, and 4** of this application form must all be filled out. As well, **the material required for questions 3(a) and 3(b)** must be attached.